



homemade



Repair Claim Form

Customer Contact Details

Your name *

Your email address *

Your contact phone number *

Your mobile phone number *

Your address *

Details of the repair

Description of damage and repair completed

*

*

*

*

Has the repair been carried out? Yes/No*

Name of the contractor used: *

Is the contractor is Trustmark Approved? Yes/No*

Please provide the Trustmark licence number: *

Customer Acceptance

I confirm that the information given in the repair claim form is true and correct. I agree that any false statement will void my claim and may affect future claims. I have read and fully understood the above declaration.

Customer Name *

Your signature *

Date of Signature *

Please attach to this form the following information:

- Photographs of the completed repair (max 2)
- Photographs of the damage before repaid (max 2)
- Invoice from contractor

Print off this form and complete it in pen, ensuring the form is signed. Include the original invoice and printed copies of photos. Don't forget to keep copies for yourself as back up. Post the completed form and documents to Accent Housing Limited. West Point, Lynch Wood, Peterborough PE2 6FZ.

We would recommend sending your form and documents by Royal Mail recorded delivery. This means you will have proof of postage. Before sending your form, please check you've filled in all sections. It will take us around 7 working days to review your claim. Once we have, we will let you know if it has been approved or rejected. We will not process any claims until the work has been carried out..



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Repair Claim Form - Bank Details:

Your name *

Your address *

Name of Bank *

Name of Account Holder *

Sort Code *

Account Number *

Your signature

Date *

Please note that this information will be deleted after 30 days in accordance with GDPR regulations.